CENTRAL SURGERY PATIENT GROUP Virtual Meeting Via Zoom 28th July 2021 at 6.00pm

Present: Jenny Young, Heather Riches, Sally Rutty, Dave Manser, Olivia Purdie, Verina Pettigrew, Liz Scott, Janet Search, Valerie Simmons, Dr Kearns, Maxine Tilley

		Action
1	Apologies for Absence: Joy Das, Perdi Squire	
2	Minutes of 30 th June for accuracy: No amendments	
3	Responses from Liz to Questions:	
	 Dr Kearns letter has not yet been resent as a standalone message. 	
	No items	
	 The NHS Survey about patient online experiences has been sent out 	
4	Partners Meeting:	
	A new male GP will be starting in October, doing 6 sessions a week. Liz will give	
	Valerie details for the newsletter nearer the date.	LS/VS
	There were concerns about the rising number of Covid infections, but these are	
	now reducing. There is no news on the Phlebotomy Service. AccuRx is still not	
	working well.	
	Liz had no information from April about sending out bulk emails but they have	
	both been on leave recently. Liz will check with them again.	LS
5	Opt Out Information:	
	The surgery is not getting so many requests for opting out but a few are ongoing.	
	The information on the 3 opt out options are on the website. Maxine will check	
	to see how easy it is to find them and understand it.	MT
6	Website Update:	
	No further progress has been made. Jenny asked people to look at the website	All
	and notify her of any omissions or out of date information.	members
	There was a discussion about group members assisting with the website. If	All .
	anyone is interested in helping, then please contact Liz.	members
7	External Meetings:	
	PCN meeting: Jenny had circulated the notes prior to the meeting. It has	
	been announced that West Essex will remain within the Integrated Care	
	System (ICS) for Hertfordshire. This was welcomed by Dr Kearns.	
	Carers in Herts/Carers Champion: Jane Brown gave a presentation on	
	the role. Jenny has sent the notes.	
	Restoration of Services: Jenny attended and circulated the information	
	prior to the meeting.	
	Webinar on 'Think Carer': a presentation from Berkshire council official	JY
	on their support to carers. Jenny will send her notes out.	JY
8	Cancel Out Cancer:	
	Jenny had sent the information on this topic. Dr Sarah Dixon (PCN) is looking at	
	arranging a session. Jenny will write to her suggesting a presentation to a wider	
	group (PPG's and the PCN group). Maxine suggested it might be a topic for the	JY
	open meeting.	

There is no further information so Liz will chase this up with Sharon and ask whether she has contacted Jane Brown at Carers in Herts. She has not contacted them yet about a questionnaire template for carers. Jennry offered to do this. 10 Feedback on Mailchimp: Maxine had talked to Trish Lee about the import of email addresses into Mailchimp and she had asked where they were stored. Liz said that they were on each individual patient record. Liz will check with SystemOne if there is an easy way of exporting the email addresses. 11 Staff Parking: Valerie had spoken to Greg Rattey who felt that there was no chance of getting the parking charges waived. Jenny is waiting to hear from Parsonage Surgery as to whether their staff have to pay for parking at Herts and Essex Hospital. Dr Kearns will pass Jenny's questions on to April to reply to. 12 Communication with Patients: Twitter is still active and Natalie posts information every month. Olivia will speak to Liz about the McKays 'Love Sawbridgeworth' page on Facebook. Self-help Guide: Liz has asked a couple of members of staff to look at both versions and give feedback. Liz will then discuss it with April and then contact Valerie. 13 Patient Group News and Media: Valerie had found it quite difficult to put the September newsletter together and had circulated it prior to the meeting. Dr Kearns praised Valerie's use of the graphics. She had written a generic piece on winter flu vaccines por Kearns said that the information on how those and the Covid boosters would be administered is not available yet but the surgery will plan to start the flu vaccines in September as usual. She feels that the surgery, rather than outside agencies, was best placed to administer the flu vaccines and send it to Liz prior to it going for publication. 14 PPG email Account: Liz has sent off a request for assistance but has not heard back yet. 25 Letter from Dr Kearns has not been sent out as a stand-alone message. 26 Sending of bulk emails from SystemOne. 27 Learns Champion still to			T
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	 page. It stated that Central Surgery had 8 GPs but Dr Kearns said that there were only 6FT equivalents. The development will have an impact on the area and needs infrastructure in place. Dr Kearns said that Section 106 money may be available but it was up to the CCG to apply for money for health development. Heather said that Dr Portelly's name was still on the list of GPs on the waiting room TV screen. Liz will get it removed. Heather also noticed that the information on Herts Association for the Disabled was out of date. Liz said that was information which came from the CCG and she could not alter it. 	LS
17	Date of Next Meeting: 25 th August at 6.00pm. Liz will advise if this can be held in the surgery.	